



NEW MEXICO  
**HIGHLANDS**  
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2016 Faculty and Staff  
Professional Development and Orientation Week

Acknowledgements:

- A’viands
  - Campus Life and Conferences
  - Educational Outreach Services
  - Information Technology Services
  - Center for Teaching Excellence
  - Office of the President
  - Office of the Provost/Vice-President for Academic Affairs
  - Office of the Dean of Students
  - Office of Student Support
  - NMHU Alumni Association
  - NMHU Bookstore
- Many thanks to all who helped with this year’s PDO week, including all the presenters who generously donated their time to share their expertise

Development and Orientation Week Committee:

- Kent Tucker, Ph.D.  
School of Business Media & Technology
- Kathy Jenkins, Ph.D.  
College of Arts and Sciences, ESS
- Jason McIntosh, Ph.D.  
College of Arts and Sciences, ENG
- Emily Williams, Ph.D.  
School of Education, SPED
- Diana Marrs, Ph.D.  
Center for Teaching Excellence
- Ms. Casey Applegate-Aguilar  
First Year Experience Learning Communities
- Ms. Elizabeth Ratzlaff  
ARMAS
- Mr. Eric Urioste  
Center for Teaching Excellence



**Meagan Pollock, PhD**

**Keynote: The Building Blocks of an Inclusive Community**

Meagan Pollock, Ph.D., is the Director of Professional Development for the National Alliance for Partnerships in Equity. In this role, Meagan leads a national team of equity professionals that build educators’ capacity to implement effective solutions for increasing student access, educational equity and workforce diversity

**Workshop: Teaching Across Cultural Strengths in College**

Alicia Fedelina Chávez, Ph.D., publishes in culture and college teaching as well as on identity and leadership. This interactive workshop will introduce participants to a model of cultural frameworks in college teaching and learning and assist in beginning to apply a cultural lens to teaching, learning, and reflective practice.



7:30-8:30 am SUB Ballroom

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## Faculty and Staff Welcome Back Breakfast

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8:30-9:00 am SUB Ballroom

*Attendance: All*

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### Welcome back and announcements Introduction of New Faculty and Academic Administrators

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Diana Marrs, Ph.D., Director CTE and Carol Linder, Ph.D., Interim VPAA

An overview of the week, acknowledgements to planning committee, service area contributions, and changes in the schedule. The Provost will introduce new full-time academic administrators and faculty.

9:00-9:50 am SUB Ballroom

*Attendance: All*

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## The State of the University Address

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President Sam Minner

President Minner will provide a brief overview of actions and initiatives during the 2015-2016 academic year, along with the impact of those initiatives to date, and provide a preview of institutional initiatives for the 2016-2017 academic year.

## Announcements:

### Zoom and Recordings

Nearly every session will be zoomed and most sessions will be recorded. The program will indicate if a session is *not* going to be zoomed or recorded. Recordings will appear on the CTE website in a special section created for professional development week, so if you have two sessions you want to attend at the same time, you can watch one of the online at a later date!

### Air conditioning

It is recommended that you bring a jacket or sweater in case you find a room that is too cool.

### Electronics

There will be a couple of charging stations available from ITS located in SUB 322 and SUB ballroom in case your mobile devices need a recharge.

**Thank you** to MaKenzie Gruenig and Desiree Ramirez for their contributions to the design of this program!

Recommended attendance – **D:** directors **C:** chairs and deans **N:** new faculty track **R:** returning faculty, **S:** staff

## CONCURRENT SESSIONS

### 10:00-10:50

#### International Studies

SUB Ballroom  
Michael Petronis, Ph.D.

#### Office 365 for faculty and other ITS functionality for the faculty

G35  
Phillip Escue

Currently, students have Office 365 for e-mail and other services. During the summer, ITS started moving faculty over to Office 365. This will give faculty better tools for communication and collaborating with students and faculty. It includes one terabyte of online storage with OneDrive for Business. Office 365 integrates with D2L Learn Management System. This will be an overview of how faculty can use Office 365.

#### Online Grading and class rosters: What you need to know

SUB 321  
Geri Saavedra

This presentation will cover the online grading system, its usefulness to faculty for Midterm and Final grading periods. It will also cover information regarding the issuance of an Incomplete Grade. The presentation will include a brief discussion on the importance of your class roster and why it is useful to all faculty at the start of each academic term.

#### New Faculty and Staff Orientation

SH 100 *Attendance: N and new Staff*  
\*\* 10:00-11:50 am

**Michael Raine, Marka Trujillo, John DesChamps, Eric Urioste, JaneEllen Mallette, Ruben Aragon, Provost moderates (Registrar, HR, EOS, IT, Library)**

All new full-time faculty and staff should plan to attend this session to learn about how to navigate the system as a new employee. Directors are invited to share information about their respective areas and answer questions new employees may have. A resource packet will be provided to all attendees from various offices.

#### Updates from the Office of Academic Affairs – who we are and how to get it done

SUB 322 *Attendance: C, D*  
Carol Linder, Ph.D., Interim VPAA,

Overview of policies and procedures related to academic programs, student petitions, funding requests, faculty hiring, and faculty searches. A look at where we are now and where we are going in 2016-17.

## CONCURRENT SESSIONS

11:00-11:50

### Using the Socratic Dialogue to develop critical thinking

SUB 321

**J. Mark Dyke, Ph.D.**

One of the most important skills we can pass on to our students is the ability to critically think. “Critical thinking examines assumptions, discerns hidden values, evaluates evidence, and assesses conclusions,” (Petress 1998, p. 3). Critical thinking is the opposite of mindlessness. One way to teach students how to think critically is by giving students a participatory experience of a mindful Socratic Dialogue. Participants will learn about the guidelines developed by Heckmann (1981), Langer (1989) and Dr. Dyke for conducting Socratic dialogues, discuss the costs and benefits of using this method in class, listen to an audiotaped portion of an actual dialogue, and participate in an actual Socratic dialogue on the topic of the teacher’s role in education.

### First-Year Experience Learning Communities: What you need to know and how you can be involved

G35

**Casey Applegate-Aguilar**

This session will present the fall 2015 FYE LC data and inform faculty and staff about the structure of and the exciting changes to the FYE LCs for fall 2016. The session will also focus on how faculty and staff can join us in building success for our first-year students.

### Shared Governance

SUB 320

**Brandon Kempner, Ph.D., et al**

A discussion involving the Faculty Senate and the Faculty Association regarding the nature of shared governance at NMHU, including the problems we’re facing and possibilities for the new year. Meant to be more of an informal round table style discussion rather than a lecture.

### Managing classroom behavior and more serious student issues

SUB 322

**Diana Marrs, Ph.D., Director CTE and Kimberly Blea, Dean of Student Affairs**

A presentation from CTE and Student Affairs on classroom behavior management from mild to more severe and cases for official reporting. Learn how you can encourage on-time attendance, strategies to get students to prepare, to get them to your office, to get them to stop using their phones in class. In addition, hear how to handle the more serious behaviors you may face.

### Enrollment and Retention

SUB Ballroom

*Attendance: C, D*

**Edward Martinez, Ph.D. & Dave Trites**

This presentation will provide a short overview of the strategic enrollment management organization chart, brief historical enrollment data, and the enrollment activities we have implemented to date. Dave Trites of Ruffalo Noel Levitz will provide an overview of the services that they will be providing.

Lunch on your own

12:00-1:20

1:30-2:45 am SUB Ballroom

*Recommended Attendance: All***Keynote: The Building Blocks of an Inclusive Community****Dr. Meagon Pollock****Director of Professional Development, NAPE**

Students who feel connected, accepted and supported are more likely to achieve and succeed. Building a community that enables such is possible! Designed to promote awareness and inspire action, this session will explore the building blocks of an inclusive community, and highlight effective strategies that support student engagement, achievement, and success. (Session will not be recorded)

**CONCURRENT SESSIONS****3:00-3:50****New Budget Process for FY18**SUB Ballroom  
**Max Baca***Attendance: C, D*

Mr. Baca, VP of Finance, will outline the new budget process for FY 2018.

**Writing across the curriculum – how to help students write in content areas**

G35

**Jason McIntosh, Ph.D.**

Jason McIntosh, Ph.D., presents on how faculty can help their students write better/produce better papers in content area courses.

**NMHU Safe Zone Training – creating a safe environment for GLBTQIA students and colleagues**

SUB 321

**\*3:00-5:00pm****PJ Sedillo, Ph.D.**

The NMHU Safe Zone Project, through education, advocacy, visibility, and skill development, supports faculty and staff to become allies for GLBTQIA students and colleagues. The Project is designed to radically reduce prejudice and discrimination on the basis of sexual orientation, gender identity, and gender expression at New Mexico Highland University campus

**Desire2Learn Basics – hands on Workshop**

SH 119

*Attendance: N***Eric Urioste, Educational Technologist**

Desire2Learn (D2L) is the course learning management system at NMHU. It can enhance instruction in traditional face-to-face classes, serve as a repository for syllabus and other course materials, and provide a gradebook allowing students to always know their grade. In addition, D2L is used extensively for ITV and online classes. This workshop will help you get started setting up your course and will show you all the basic tools needed to use D2L.

**Instructors of Integrative Seminar****\*3:00-5:00pm**

SUB 322

*Attendance: iSeminar instructors***Casey Applegate-Aguilar, Academic Affairs Coordinator/First Year Experience Learning and Diana Marrs, Ph.D., Director CTE**

Learn about the new iSeminar syllabus, assignments, and major content themes. Learn about the expanded role for Peer Mentors and about the First-Year Competitions that will build a greater sense of community. The new plan allows for more integration

and centers in order to create a safe and affirming campus. Basic information will be presented on human sexuality, sexual and gender orientation, sexual and gender identity, and sexual and gender expression. Many of the “I-should-have-known-that” kinds of questions are discussed in a learner-friendly welcoming atmosphere.

Upon completion of this session you will be sanctioned as an official Safe Zone representative. One will receive a placard that will be provided that can be secure outside your office or classroom.

of the three courses and a richer common intellectual and social experience for the students.

## CONCURRENT SESSIONS

4:00-4:50

### The Academic Calendar: Why it matters

SUB Ballroom  
Geri Saavedra

This presentation will be an overview of the newly approved Academic Calendar and why it is important to staff and faculty during the academic year. It will highlight important issues staff or faculty may encounter with students who may need to drop, audit, or withdrawal. The discussion will focus on why the academic calendar is important to the entire campus and address any misconceptions about critical dates.

### Degree audit: How to make it work for you

LIB 141  
Henrietta Maestas and Angel Benavidez

This presentation will discuss the Degree Audit/Degree Works System and how to use it effectively and efficiently while working you're your students during advisement sessions. It will cover common misconceptions and highlight the programs abilities to help advisers better advise their students to the full degree. This presentation will allow faculty to ask and address common questions regarding undergraduate and graduate level programs. We will cover tools within degree audit and possible upgrades to the system.

5:00 PM

### President's meet and greet

Attendance: Select group  
1325 5th Street, Las Vegas

### Essential Library Resources – What's new

*Attendance: N*

G35

Library staff: Leslie Broughton, Ruben Aragon, April Kent, Cheryl Zebrowski, Josephine Sena-Gutierrez, Lynn Gates

Librarians will highlight various services and resources such as interlibrary loan; public services and reference, including e-reserves and physical reserves; periodicals and government documents; acquisition of library material, including electronic research databases, print and electronic books, streaming video and A/V; library instruction; archives and special collections. We'll give a brief overview of the library webpage, with an emphasis on finding resources and the new LIBROS catalog. We'll present what's new at the library including planned talks and upcoming events. Our PowerPoint presentation will include our contact information, hours, and check-out policies. The library can assist with curriculum, teaching and research needs.

### Using D2L for any class

SH 119

Presenters: Elizabeth Irvin, Instructional Design Specialist: CONECTADO and Cathryn Brooks-Williams, Instructional Design Specialist: UNIDOS

Learn how D2L can enhance your class, whether it's face to face, ITV, hybrid, or fully online. The instructional designers will give an overview of best practices for course design which support your curriculum. They will also explain their role as instructional designers at NMHU.

## CONCURRENT SESSIONS

9:00-9:50

### Teaching and learning opportunities at the nearby Rio Mora National Wildlife Refuge (25 minutes)

SUB Ballroom  
Mr. Zebrowski

In the first 25 min session, learn about the Rio Mora NWR and how that has provided an additional level of depth and meaning to students' learning. Participants will discuss strategies for adapting courses and classes to include visits to natural and cultural sites at the refuge. We will also review the refuge resources that are available to faculty and students.

### Putting your lessons in their place: teaching with interactive online maps (25 minutes)

SUB Ballroom  
Mr. Zebrowski

In the second 25 minutes, learn about how widespread Geographic Information Systems is in daily life and academic disciplines. This presentation will introduce interested faculty to internet-based interactive mapping resources available to faculty for use in their classes. You will learn where to find mapping data related to a variety of themes such as demographics, natural resources, business, and public health.

### Faculty resources for student success

G35 *Attendance: N*  
\*9:00-10:50 am  
Casey Applegate-Aguilar, Facilitator

NMHU offers many services to support student success and help increase retention to degree completion. Come hear about what is available to your students and how you can facilitate the use of these support systems. Includes student affairs, library, writing center, ARMAS, academic support services, financial aid, registrar, FYE, HU Cares, IT and more.

### Turn up the volume! Using high-powered online discussion forums to enhance learning

SUB 321  
Virginia Padilla-Vigil, Ph.D.

Well-crafted and facilitated discussions that use a comprehensive rubric to incite meaningful, engaging and critical dialogue can enhance learning in powerful ways! Strategies for designing, facilitating and assessing effective discussions will be presented. A sample rubric that targets key elements of effective discussion will be shared and participants will share success experiences using online discussions.

Format: This session will be interactive in that participants will have an opportunity to share ideas and strategies for designing, facilitating and assessing effective online discussions. The presenter will provide the context for discussions in online and f2f environments and will provide guidance/effective practices on how to design effective forums; facilitate meaningful and engaging dialogue, and assess discussion participation. A comprehensive rubric will be shared that has been used effectively and targets key elements of effective discussion participation.

### Faculty research committee - Securing funding, working within the NMHU system, Student research activities, internal and external funding

SUB 322  
Michael Petronis, Ph.D.

Members of the Faculty Research Committee will present information for securing outside funding, working with the Office of Research and Sponsored Projects office on grant writing and management, and articulate the importance of conducting research to advance student learning and building research infrastructure at NMHU. Attendees will also learn about grant writing workshops, research and release time, and how to involve students.



## CONCURRENT SESSIONS

10:00-10:50

### NMHU Foundation: Initiatives and Outcomes

*Attendance: C, D*

SUB Ballroom  
Theresa Law

An overview of the Foundation's plans and processes, including information on how to request funds, and activities and events planned for FY17.

### Expectations for Tenure and Promotion

SUB 321

Carol Linder, Ph.D., Interim VPAA & Kathy Jenkins, Ph.D., President Faculty Association/Faculty

Assistant and associate professors eligible for or nearing tenure and promotion will receive an overview of the evaluation process, timeline, and recommendations for the format and style of the dossier. This session will include a discussion of what you can expect from your peers, department chairs, deans, and administrators and will have a sample dossier from successful candidates for review.

### Center for Teaching Excellence: Services and upcoming events

SUB 322

Diana Marrs, Ph.D., CTE Director

Attendees will learn about the several professional development tracks being offered by the CTE and review a calendar of upcoming events. In addition, an overview of services and resources will be discussed. Attendees will have the opportunity to request specific topics for professional development.

### Desire2Learn Basics – hands on Workshop

SH 119

Eric Urioste, Educational Technologist

Desire2Learn (D2L) is the course learning management system at NMHU. It can enhance instruction in traditional face-to-face classes, serve as a repository for syllabus and other course materials, and provide a gradebook allowing students to always know their grade. In addition, D2L is used extensively for ITV and online classes. This workshop will help you get started setting up your course and will show you all the basic tools needed to use D2L.

### Faculty resources for student success

G35

\*9:00-10:50pm (cont.)

Casey Applegate-Aguilar, Facilitator

NMHU offers many services to support student success and help increase retention to degree completion. Come hear about what is available to your students and how you can facilitate the use of these support systems. Includes student affairs, library, writing center, ARMAS, academic support services, financial aid, registrar, FYE, HU Cares, IT and more.

## CONCURRENT SESSIONS

11:00-11:50

**Outcomes Assessment: Assessment of Student Learning: What, Why, How**

SUB Ballroom

**Jennifer Lindline, Ph.D.**

For new faculty, staff members involved in co-curricular programming, and returning faculty inexperienced in outcomes assessment.

This presentation will be an overview of the process for the assessment of student learning outcomes at NMHU. It will cover the academic programs, the core curriculum, and co-curricular activities. Participants will learn how the outcomes assessment process at NMHU works, how to identify and assess student learning outcomes, and how to use those assessments to improve their programs.

**Learning Community Instructors: Working lunch**

SUB 322

**Casey Applegate-Aguilar and Diana Marrs, Ph.D.**

The session will start with lunch and a presentation on how you can best utilize your Peer Mentor and on how to build community in your class. Next, we will work on increasing the level of integration, which will vary based on the current progress of each team. The goal of this working lunch is to help instructors complete the integration planning of the three components (two academic classes and the iSeminar) and including Peer Mentors in the loop.

**Considering teaching online? Hear how one faculty got started and see an exemplary course**

SUB 321

**Rob Deacon, Ph.D., and Eric Urioste**

A discussion about my experience learning to teach online, from my humble beginnings to teaching other faculty how to teach this way. We will discuss the learning curve to move to online teaching, how it works, and why it's important. I will also show my current course and demonstrate how I teach now.

**Using D2L for any class**

SH 119

*Attendance: N*

**Presenters: Elizabeth Irvin, Instructional Design Specialist: CONECTADO and Cathryn Brooks-Williams, Instructional Design Specialist: UNIDOS**

Learn how D2L can enhance your class, whether it's face to face, ITV, hybrid, or fully online. The instructional designers will give an overview of best practices for course design that support your curriculum. They will also explain their role as instructional designers at NMHU.

Lunch on your own

12:00-12:50

## CONCURRENT SESSIONS

1:00-1:50

**Writing center services**

SUB Ballroom

**Juan Gallegos, Ph.D., and Jason McIntosh, Ph.D.**

The writing center director explains how the center works, what it does, how to prepare your students to take best advantage of a tutoring session, and how online tutoring works. Help prepare your students to get the most out of the writing center.

**Faculty panel discuss Zoom and Collaborate web conferencing tools**

SUB 322

**Carol Linder, Ph.D., Rob Deacon, Ph.D., Emily Williams, Ph.D., John DesChamps, Eddie Deschamps, Shay Bassett, and Eric Urioste**

Faculty discuss how and why they moved from Collaborate to Zoom, both web conferencing tools offered at NMHU. A technical comparison of features and capabilities of each product will be reviewed. Participants are encouraged to consider their own uses and ask how these work in Zoom.

**Degree audit: How to make it work for you**

LIB 141

*Attendance: N***Henrietta Maestas and Angel Benavidez**

This presentation will discuss the Degree Audit/Degree Works System and how to use it effectively and efficiently while working you're your students during advisement sessions. It will cover common misconceptions and highlight the programs abilities to help advisers better advise their students to the full degree. This presentation will allow faculty to ask and address common questions regarding undergraduate and graduate level programs. We will cover tools within degree audit and possible upgrades to the system.

**An overview of principles of Universal Design for Learning**

SUB 321

**David Esquibel, Accessibility/Testing Coordinator**

An overview of Universal Design which proposes to make educational products, classes, and environments more inclusive for all students, faculty, staff and visitors. Examples of inclusive practices that can be implemented in the classroom.

**Stereotype Threat - a review of Whistling Vivaldi and HU**

SUB G35

**A Faculty panel of Brandon Kempner, Ph.D., Sarah Corey-Rivas, Ph.D., Lauren Fath, Ph.D., Brooks Maki, Ph.D.**

This faculty panel will discuss the book Whistling Vivaldi: How Stereotypes Affect Us and What We Can Do by Claude Steel and how this relates to teaching our students at NMHU and experiences in the classroom.

**Sending documents and other materials to the University Archives**

SH 100

**Lynn Gates, Librarian – Head of Archives and Cataloging Division  
& Irisha Corral, Library Associate – Reference**

The Thomas C. Donnelly Library is home to the University Archives. Our mission and purpose is to collect and maintain the permanently valuable, but non-current records of the University. These records provide a historical, administrative, legal, and financial record of the institution and its many parts. We need your assistance to ensure that the archives is receiving all of the records it should.

Attendees will learn which documents and materials should be submitted to the University Archives, how to submit documents and materials to the University Archives, and learn about the purpose of the University Archives and how we preserve materials.

**CONCURRENT SESSIONS**

2:00-2:50

**Staff – General Meeting**

G35

**Faculty – General Meeting**

SH 100

*Attendance: N, R*

**Brandon Kempner, Ph.D.**

**CONCURRENT SESSIONS**

3:00-4:50

**Staff Association Meeting**

G35

**Mario Romero**

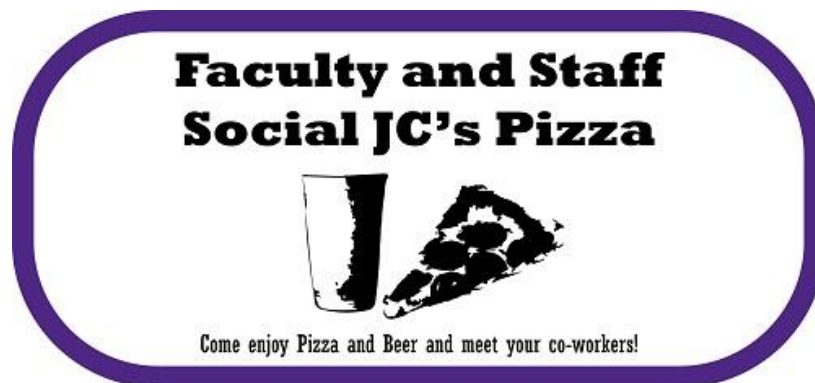
Discuss contracts

**Faculty Association Meeting**

SH 100

**Kathy Jenkins, Ph.D.**

Discuss contracts



5:00 – 7:00 pm

131 Bridge St, Las Vegas, NM 87701

9:00-9:50 am SUB Ballroom

*Attendance: All*

## Clery Act, Title IX, and HU Cares Mandatory Reporting: What's My Obligation? Responding to and Supporting Students

Dean Kimberly Blea, Student Affairs and Ashley Archuleta, HU-CARES

This session explains the responsibility of all staff, faculty, and administrators to report sex offenses as mandated by the Clery Act, Title IX, and the Campus SaVE Act. By law, all employees are required to do this training annually. Participants will learn what and how to do their part to ensure that NMHU is effectively serving the campus community and maintaining compliance. Scenarios will be used to give participants the skills to properly handle a disclosure.

10:00-10:50 am SUB Ballroom

*Attendance: All*

## Factors affecting Advising to Degree Completion

Henrietta Maestas (or Geri Saavedra), Annette Martinez, Benito Pacheco, Ron Garcia,  
Eileen Sedillo, Brandon Kempner, Ph.D., Carol Linder, Ph.D.

This session will provide participants with information on factors and barriers that affect academic progress for the timely graduation of students. Presenters from the offices of Academic Support (advising), Registrar, Financial Aid, Business, and the Career Services Center will provide valuable information on advising the general core curriculum, Faculty Advising Handbook, degree audits, early alert, financial aid guidelines and policies, dis-enrollment for non-payment, and career advising about major selection.

## CONCURRENT SESSIONS

11:00-11:50

### Office of Research and Sponsored Programs: What does it mean to you?

SUB Ballroom  
Jim Alarid, Ph.D.

*Attendance: N*

This presentation will provide strategies for success to help faculty and staff submit individual and collaborative external funding proposals. ORSP aims to increase collaboration across units, to increase the number of proposals submitted, and to help NMHU remain in compliance with federal, state, local and university regulations. Federal changes will also be discussed.

### ARMAS Updates

SUB 321  
Elizabeth Ratzlaff, Coordinator

The ARMAS center provides integrated student support services, mainly for students interested in STEM fields. Services include supplemental instruction in STEM gateway courses, math tutoring during all open hours, internships, as well as study space and a computer lab. Come hear updates on FY15-16 data and plans for 2017.

## An Introduction to High Impact Practices (HIPS)

SUB 322

**Diana Marrs, Ph.D.**

Learn what HIPS are and what they can mean for teaching and learning. NMHU recently gained an endowment grant expanding funding for faculty professional development to learn how to integrate HIPS into daily instruction. HIPS, or high impact practices, include helping students be involved in professional research at the undergraduate level, incorporating a global perspective and content into your courses, and program level internships and capstone projects or courses, just to name a few practices. Come hear more about all ten HIPS and FY 16-17 professional development related to HIPS from the Center for Teaching Excellence.

## Working with your departments webpage

SH 100

**Angela Meron and Sean Weaver**

NMHU recognizes that individual departments and staff may wish to administer their sections of the nmhu.edu and newmexicohighlands.com website to better communicate with students, faculty, and staff. While such administration is important, faculty and staff also need to recognize the multiple functions of the university website, including issues relating to marketing, website consistency, search engine optimization, and copyright issues.

This presentation will review best practices on web content for departments wishing to make changes on their university web pages under the new web administration policy.

## Outcomes Assessment of Academic Programs: Peer Review of Reports

G35

*Attendance: C, R*

**Jennifer Lindline, Ph.D.**

Each academic program is required to send at least one faculty member to this session, although any faculty member can attend. Participants will be asked to confirm their attendance at the workshop prior to FDW (via survey monkey). Each participant will then be sent the outcomes assessment reports of two academic programs (not their own) to review. During the session they will then provide feedback to the representatives of those programs. Faculty will then take that feedback back to their programs to be used in reviewing and revising their assessment plans. Through this process, faculty will gain a better understanding of the outcomes assessment process at NMHU, have a chance to review the assessment efforts of their colleagues, and receive feedback from their colleagues on their program's outcomes assessment plans and reports.

**Lunch on your own**  
12:00-12:50

1:00-2:50 pm SUB 322

*Attendance: N, R*

## Teaching Across Cultural Strengths in College

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**Alicia F. Chávez, Ph.D.****UNM- Department of Teacher Education, Educational Leadership and Policy**

Teaching effectively across cultures is a daily challenge and opportunity for faculty at New Mexico Highlands University where students reflect culturally diverse populations originating in differing cultural frameworks, epistemologies, and worldviews. This interactive workshop will introduce participants to a model of cultural frameworks in college teaching and learning and assist in beginning to apply a cultural lens to teaching, learning, and reflective practice. Participants will also have an opportunity for some cultural introspection in relation to their teaching practices and their work with students in learning contexts. (will not be recorded, will not be zoomed)

### CONCURRENT SESSIONS

**2:00-2:50**

#### How to do enrollment overrides

SH 119

**Henrietta Maestas**

This presentation will cover the online override process for faculty who need to grant approval to students who need to enroll for a course. This presentation will cover the process to grant an override for pre-requisite and co-requisite or restricted courses. Faculty/staff attending this session will be able to appropriately use the Self –Service system for permission of courses without having to wait for assistance from the Office of the Registrar staff.

#### Athletics and Academics – coaches and faculty working together

SUB 321

**Bob Clifford, Athletic Director**

Faculty will hear about athletics and compliance as well as learn how faculty and coaches can communicate to better support student athletes and academics.

## CONCURRENT SESSIONS

3:00-3:50

### Academic misconduct, Plagiarism and Grading policies

SUB Ballroom

**Brandon Kempner, Ph.D.**

This presentation will discuss the Student Academic Integrity Policy, the +/- Grading System, syllabi requirements, and the Grade Appeal Process.

### Copyright and the Classroom

SUB 321

**Cheryl Zebrowski**

This presentation will provide faculty a basic understanding of copyright and how it relates to their work, course materials, and scholarly communications. We'll discuss how to apply the fair use factors and the TEACH act in your class. We'll touch on what, when and how you can use material. Attendees will learn what you may use in the classroom without restrictions, to evaluate materials for copyright compliance using the four fair use factor, and learn what is permissible under the TEACH Act.

### Travel/Accounts Payable Process and Procedures

G35

**Crystal Romero and Lori Gonzales**

Learn the requirements and deadlines for properly filling about travel paperwork, check requests, invoices and other Accounts Payable/Travel items. Proper submission insures a timely processing of paperwork for reimbursements.

### Learning Communities planning block

SUB 322

**Casey Applegate-Aguilar and Diana Marrs, Ph.D.**

Learning Community faculty will finalize their field experience plans and the main integrated project that will be used to showcase student work at the Celebration of Learning event.

### Early Alert : What it is and how to use it

SH 119

*Attendance: N*

**Alex Gadberry**

Learn all the Early Alert terminology, time frames, and uses.

## CONCURRENT SESSIONS

4:00-4:50

### ITV Open Forum

SUB 321

**Mary Romero, Ph.D.**

Meet with other faculty teaching via ITV to discuss issues and solutions. (will not be recorded or zoomed)



8:00-9:30 am SUB 321

*Attendance: Student services and anyone working closely with students*


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## Developing Student Affairs Practices Across Cultural Strengths

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Alicia F. Chávez, Ph.D.

UNM- Department of Teacher Education, Educational Leadership and Policy

Serving an ever diversifying society is an increasing challenge in higher education regardless of what your role is in the institution. Developing the skills to advise, train, supervise, serve, program, orient, recruit, design, innovate, and make decisions across cultures is critical to our effectiveness as student affairs professionals.

This interactive, hands on session will assist you in learning techniques for deconstructing and then reconstructing university policies, operations, marketing tools, services, training sessions, curricula, and teaching methods for greater effectiveness across a diversity of cultural strengths. Included will be strategies for implementing new "ways of being" in our student and professional roles.

RSVP to [DeanOfStudents@nmhu.edu](mailto:DeanOfStudents@nmhu.edu)

8:00-12:00

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## Schools and College – Strategic Planning

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12:00-1:00

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## Senate executive committee luncheon

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1:00-3:00

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## Department level meetings

1:00-3:00

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## Contingent faculty join their departments

3:00-5:00

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## Academic Advising

8:00-12:00

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Student Orientation

12:00-1:00

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Campus BBQ at Centennial Park

1:00-2:30

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Open House at Schools and College & Academic Advising

3:00-5:00

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Convocation

3:00-5:00

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Academic Advising – as assigned by dept.

Thank you all  
for a great start  
Fall 2016