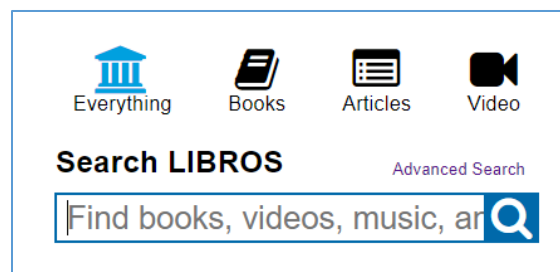


## Graduate Assistant Orientation Library Overview September 13, 2019

**Library Website:** [www.nmhu.edu/library](http://www.nmhu.edu/library)

### How to Find Books → LIBROS Catalog

Your NMHU id card is your library card. Graduate students can check out 30 items at a time from the library. Undergraduates can check out 20 items at a time. Books will be due at the end of the semester. DVDs circulate for two weeks.



### How to Find Videos

- The LIBROS catalog allows you to search for DVDs in the collection, but does not provide access to streaming videos.
- To access streaming videos from the library, go to the Databases by Subject webpage and select Videos. This will give you a list of all the streaming video databases from the library.

### How to Find Articles

- Databases – The library provides access to general and subject specific databases.
- Journal Titles (Journal Finder) – NMHU's A-Z List of Journals, Link resolver in databases.
- LIBROS catalog searches two general article databases, Academic Search Complete (EBSCO) and Research Library (ProQuest) by default.

### How to Get Material from Other Libraries

- Las Vegas City Wide Borrowing – NMHU students can get library cards at the below local libraries.
  - Las Vegas Carnegie Public Library  
500 National Ave, Las Vegas, NM 87701  
(505) 426-3304
  - Luna Community College Library  
366 Luna Drive Las Vegas, NM 87701  
505.454.2540
- NMCAL Passport – This document lets students borrow items directly from other participating colleges and universities throughout the state. Request a passport at the NMHU library.
- Interlibrary Loan – Request and receive research material, books or articles, not available at Donnelly Library, through interlibrary loan.
  - Submit requests through our ILLiad system. You must first create an ILLiad account.
  - Graduate Students are limited to 10 outstanding requests at a time. Instructors may request an increased limit by contacting [libraryloan@nmhu.edu](mailto:libraryloan@nmhu.edu).
  - Journal articles are typically sent electronically and are accessed through your ILLiad account.
  - Books are sent through USPS and are picked up and returned at Donnelly Library.

**Library Main Telephone Number:** 505-454-3401. This number is answered by library staff members all the hours the library is open. The library can provide support in person, by phone, by email, by mail, and by Zoom.